

04.11.2023


INTERNAL QUALITY ASSURANCE CELL

The composition of IQAC for the academic year 2023 – 24 are as follows:-

Name and Designation	Role
Dr. Sumithra M G, Principal, SKCT	Chairperson
Dr. Sundararaman K, CEO, Sri Krishna Institutions	Member: Management Representative
Dr. Ramesh Kumar R, Dean – Academic Affairs & Assessment	Members: Teacher
Dr. Jeen Robert R B Professor, Department of Mechanical Engineering	
Dr. Sophia Jasmine G, Associate Professor, Department of EEE	
Mr. Praveen Kumar E Assistant Professor, Department of CSE (IoT)	
Ms. Gayathri M, Assistant Professor, Department of S & H	Member: Local Society
Ms. Shiji Kumaran Chief Operating Officer, Big7solutions and Media Private Limited, Coimbatore	
Mr. Dyanesh S, II Year EEE	Member: Student
Ms. Vimala B, Batch: 1994-1998, Civil Asst.Town Planner Officer, Coimbatore Corporation	Member: Alumni
Mr. Vijayakumar M, General Manager - Process Engineering, Facility Development and Automation, Roots Industries India Ltd, Coimbatore.	Member: Employer
Mr. Krishnakumar I, CEO & Director Ettiksoft Technologies Pvt Ltd	Member: Industrialist
Mr. Senthilkumar K M F/o. Deepika S J (I EEE A) PG Teacher, Government Higher Secondary School, Komarlingam, Udumalpet.	Member: Parent (Stakeholder)
Mr. Mathan Kumar A Office Superintendent	Members: Administration
Ms. Jayanthi K Associate Accounts	
Dr. Ram Kumar C Professor, Department of ECE	IQAC Coordinator

The duration for the IQAC composition for 2 years.




Principal
SRI KRISHNA COLLEGE OF TECHNOLOGY
Sri Krishna College of Technology
Kovaipudur,
Coimbatore - 641 042.



Sri Krishna College of Technology

An Autonomous Institution

Accredited by NAAC with 'A' Grade, Affiliated to Anna University
Kovaipudur, Coimbatore – 641042



Name of the Meeting: 2 nd IQAC Meeting		Ref. No: IQAC/2/2023-24		
Venue: Board room, Admin Block		Date of the Meeting: 09.11.2023		
Members Present: Principal, CEO, Faculty members, Local society, Student, Employer, Industrialist, Parent, Administrative Members, IQAC Coordinator.		Time: 11 am to 2 pm		
Members In Absentia: Alumni				
S. No.	Points were taken up for discussion	Remark(s) / Action(s) to be taken	Responsibility	Target
1	Action Taken report of previous meeting	<ul style="list-style-type: none"> Dr. Ramkumar, IQAC Coordinator welcomed the members and explained the suggestions given in the previous meeting and the effective actions taken. As per the suggestions given in the previous meeting, the action taken during the period was presented. The same was ratified by the members. 	-	-
2	Collaborative Quality Initiatives	<ul style="list-style-type: none"> The collaborative quality initiatives to enrich the quality of the institution is discussed. Enhancements carried out in the Curriculum and Syllabi R2022 UG & PG is highlighted. Discussion is made on Integrated Curriculum Courses offered. Quality initiatives on Curriculum, Teaching – Learning Process, Research, Student Projects, Assessment, Industry Interaction and Feedback were improvised by IQAC. Initiatives on Green campus, Waste water recycling are discussed. Workflow – Quality Parameters and Benchmarks for Academic Activities is created on Institution Level, Department Level and Faculty Level. The members appreciated the effort taken and Ms. Shiji insisted to go for automation of data through software for collection of data. Dr. Sundararaman K, CEO, suggested to include cloud storage in quality initiatives. Dr. Sundararaman K, CEO suggested to reduce of 10% of Energy Usage and to submit report on water conservation facility, as a part of quality initiatives. 	<p style="text-align: center;">IQAC Coordinator</p> <p>Energy Usage – EEE Department</p> <p style="text-align: center;">Water conservation report – Administration Officer</p>	-
3	Strategic Plan – Progress and Initiatives	<ul style="list-style-type: none"> IQAC coordinator conveyed the strategic plan for 5 years (2019 – 2024) in Governance, Leadership and Management, which includes: <ol style="list-style-type: none"> Enhancing the quality of Teaching – Learning Promotion of Research among staff and students 	-	-

		<p>3) Improving Entrepreneurship Development and Industry - Institution- Interaction</p> <p>4) Engaging extension and outreach activities</p> <p>5) Sustenance of Quality Assurance</p> <p>6) Developing Physical Infrastructure</p>		
4	Feedback analysis and report – Curriculum, Facilities	<ul style="list-style-type: none"> • IQAC Coordinator elucidated the feedback mechanism covering feedbacks of Student, Faculty, Alumni, Employer, and Parent. Representation and Grievances Redressal Mechanism framed for Student Support and Progression is also explained in the meeting. • The feedback report from the stakeholders and its action taken has been displayed to the members. The members appreciated the effort taken by the team. • Dr. Sundararaman K, CEO instructed the IQAC coordinator to revise the Questionnaire of feedback with close review of sample of NAAC, UGC etc., 	Feedback revision by Dr. Shanthini J and Dr. Prathap.P	Dec 2023
5	Reform in Teaching and Learning Process	<ul style="list-style-type: none"> • Teaching and Learning Process is reformed with Interactive Smartboard, Blended Learning, Experiential Learning, Participative Learning, MyKlassroom LMS, Virtual Laboratories to result in positive student centric learning. • Center for e-learning aims to improvise the value education of students. • Student and Faculty Supports on academic activities were discussed. • Statistics on Placements and Graduation of 2019 (UG) and 2021 (PG) Batches were showcased. 	-	-
6	Progress of Research and Development	<ul style="list-style-type: none"> • Dr. Ram Kumar, IQAC Coordinator stated the improvements of Center for Research and Development and cumulative data has been projected. • Dr.S.Sundararaj, Research Coordinator presented the research progress of the institution like seed money, publication, and financial support. • Dr.Sundaraman, CEO instructed Research coordinator to ensure faculty members to complete Ph.D. by December 2024 and monthly review meeting and 6 activities to be conducted in view of quality article, research proposal drafting, usage of Latex tool during this academic year. 	Dr.S.Sundararaj, Research Coordinator	Regul arly
7	Policy document and Standard Operating Procedure for SKCT	<ul style="list-style-type: none"> • IQAC Coordinator explained about Standard operating procedure, devised for IQAC Documentation for every events. Standardization of templates for documentation of events/activities carried out Annually, Half Yearly, Quarterly to avoid data redundancy. • Members suggested HR policy with faculty benefits to be incorporated. 	IQAC	May 2024

		<ul style="list-style-type: none"> Dr. Sundararaman K, CEO recommended for 30 faculty can be recruited to maintain SFR 1:19 during even semester. 		
8	AQAR 2020-21 and AQAR 2022-23	<ul style="list-style-type: none"> AQAR reviewed list in the portal is discussed with related details and approved the AQAR 2022 - 23. 		
9	Professional Development Activities	<ul style="list-style-type: none"> Professional Development Activities were performed during the Quarterly of 2023 -2024 encompassed, <ul style="list-style-type: none"> i) Notable Events, ii) Day Celebration, iii) Gender and Safety Program iv) Alumni Contribution v) Festival Celebrations IQAC coordinator highlighted the best practices, institutional values and collaborations of SKCT which result in Professional Development. 	-	-
10	NAAC Cycle 2 SWOC Analysis	<ul style="list-style-type: none"> IQAC Coordinator presented the gap analysis and the activities carried out for the SWOC during the period. Members appreciated the activities like alumni contribution, value added course, student achievements, sports initiatives, infrastructure upgradation, research grants. 	IQAC Coordinator + HODs.	
11	Any other matters	<ul style="list-style-type: none"> Mr. Vijayakumar M – Employer, suggested to increase the number of MoU to carry out more consultancy works. Mr. Krishnakumar I – Industrialist, recommended to use finances using Value Chain/stream Analysis. Mr. Senthil Kumar K M – Parent have given feedback to incorporate more human values and ethics among students. In this regard, CEO instructed NCC / NSS to organize minimum 4 programs on human values. Ms. Shiji Kumaran – Local Society member suggested to incorporate effective strategy to engage students by faculty members which will result in improvisation. Students can be trained to enhance their communication. Skill Analysis regarding Domain to be carried out. 	IQAC Coordinator	May 2024


PRINCIPAL 23.

Copy to

1. Chairperson & Managing Trustee, for kind information
2. CEO, Sri Krishna Institutions
3. IQAC Members
4. Notice Board
5. File